

## **CORE RETURN INSTRUCTIONS: READ THOROUGHLY!**

## Steps to return your core

- 1. All cores returned must be "like for like" matching the converter that was purchased (year, type, etc.)
- 2. Cores that are damaged, disassembled, or missing components may incur a deduction (partial or full).
- 3. You MUST drain your converter prior to shipping it back to CVC. We recommend placing your torque converter upside down in a drain pan for 24-48 hours to drain as much fluid as possible.
- 4. To return the core, simply use the drive hub cover off your new unit to cover the hub on the core after draining and place the product in the included plastic bag and secure with included fastener. Use the original box or suitable packaging if the box is no longer useable. Drop it off at a shipping company of your choice. You are responsible for verifying and complying with proper shipping requirements of your selected shipper. Shipping the core back will be at the customer's expense. You will not be reimbursed.
- 5. Once the core is received and inspected you will be mailed a check refunding the core charge you paid JEGS typically in 3-4 weeks.
- 6. Make sure to fill out the core return form (below) and **place it in the box** so you can receive your credit in a timely manner. Failure to follow these steps can cause delays in receiving your credit and/or lost shipments that may result in no credit.

\*VERY IMPORTANT! NO SHIPPING CARRIER WILL TOLERATE FLUID CONTAMINATION OF OTHER PACKAGES! DUE TO THIS WE WILL REFUSE TO ACCEPT ANY LEAKING PACKAGES. THEY WILL BE RETURNED TO SENDER AND THE SENDER WILL BE LIABLE FOR DAMAGES, FREIGHT AND LOST CORE DEPOSIT\*

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## <u>CORE RETURN FORM – YOUR CHECK WILL BE MAILED TO THE ADDRESS PROVIDED</u>

our Name:
our Address:
City / State / Zip:
our Phone #:
our Email Address:
Serial # and Part # off new unit:
EGS Order # off receipt:

\*IMPORTANT! Please ship core to:

JEGS Core Collection c/o CVC 4991 Hempstead Station Dr. Kettering, OH 45429